



Dr. Rajendra Prasad Central Agricultural University

Pusa, Samastipur, Bihar -848125

Please affix your
latest passport size
self-attested
photograph

Application Form

(To be filled by the candidate)

Name of the Applicant		
Post Applied for		
Advertisement No.		
Post Code		
UTR No. & Date of Transaction (Copy of the payment receipt should be attached with the application form)	Name of the Bank from which Online payment has been made	Amount Paid

Candidate should pay the requisite fee via online banking online only i.e. through RTGS,NEFT,IMPS, etc. at the bank details mentioned in the advertisement. The fees for Gen/OBC/EWS category is ₹ 1000/- and SC/ST/PwD/Women Category candidates are Exempted from paying application Fee.

(Signature of the candidate)

For Official Use Only

Date of receipt of the application

Checked by	Dealing Assistant	Section Officer

Remarks, if any



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Certificate of Verification by the Employer

1. The entries made in **Part A and at Sl. No. 1 to 7 of part B** in the application of Dr./Sh./Smt./Km.....for the post ofhave been duly verified from the records and are found correct.
2. There is no vigilance/disciplinary/criminal case pending against him/her.
3. Whether any Minor/Major penalties **under** CCS (CCA) rules, 1965 have been imposed during the last ten years on him / her – Yes / No.
If Yes give details.....
4. Certified that the work and conduct of Dr./Shri/Smt./Km. is above average during the last five years.

The gist of AAR/ACR gradings/ratings for the preceding five years is as follows:-

Year →					
Grading/Rating by Reporting Officer →					
Grading/Rating by Reviewing Officer →					

Office File/ Ref. No.

Signature:

Name:

Designation with office seal

Office Seal

Date:

In service candidate should get the above endorsement signed by his/her present forwarding authority alongwith the application form or this particular page can be sent separately within 30 days from the last date of receiving of application form.



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PART-A (TO BE FILLED IN DUPLICATE)

1	Name of the Candidate (in Block Letters) Surname - First Name - Middle Name.		
2	Gender (M for Male, F for Female)		
3	Date of Birth (Day-Month-Year)		
4	Age as on Closing Date for Receipt of Applications (Years/Months/Days)		
5	Father's Name		
6	Designation of the Candidate, if Employed		
7	Name of the Parent Office/ Institution/ Organization, if Employed.		
7(a)	If the Candidate is on Deputation/Foreign Service, indicate name of the office in which he/she is on deputation/foreign service.		
8	Actual place of posting		
9(a)	Full postal address for correspondence with pin code		
9(b)	Permanent Address		
9(c)	Contact Details	Mobile No.	
		Tel. No.	
		Fax No.	
		E-mail IDs	
10	Do you belong to Agricultural Research Service (ARS) of ICAR? If so, state the discipline.		
11	Are you a citizen of India by birth/domicile?		
12	Category (SC/ST/OBC/General)		
13	Have you ever been convicted by a court of law for any offence? If so, give details thereof.		
14	Have you ever been punished or debarred from service of Govt. or other organizations/ICAR etc.? If so, details thereof.		
15	Whether any disciplinary/criminal case is pending against you? Has any major/minor penalty been imposed on you? If so, give details.		
16	If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept.		
Date and Place		Signature of the candidate	



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Please affix your latest passport size self-attested photograph

Name		Date of Birth (Date/Month/Year)				Designation	
Age as on closing date [Year(s)/Month(s)/Day(s)]				Present Pay Scale/ Pay Band			
				Grade Pay/ Research Grade Pay/Pay Level			
				Basic Pay			
Post applied for				Discipline/Area of the applicant			
Advt. No.				Post Code			

1. Academic Qualifications					
Level	Year of Passing	Institute/ University	Subject(s) with major field	Class/ Division/ Grade/ Percentage/ OGPA	For Office Use only
10+2					
Graduation					
Masters					
Ph.D.					
Other Qualifications (Relevant to the post applied for)					

1.1. Academic Performance		
Whether candidate is a recipient of the following?	Candidate's Response	For Office Use only
From 60% and up to 70% marks or from 6 and up to 7 OGPA on scale of 10 or equivalent at 10+2 level.	Yes/No	
From 60% and up to 70% marks or from 6 and up to 7 OGPA on scale of 10 or equivalent at UG level.	Yes/No	
From 60% and up to 70% marks or from 6 and up to 7 OGPA on scale of 10 or equivalent at PG level.	Yes/No	
From 60% and up to 70% marks or 6 and up to 7 OGPA on scale of 10 or equivalent at Ph.D. level.	Yes/No	
More than 70% and up to 80% marks or >7 and up to 8 OGPA on scale of 10 or equivalent at 10+2 level.	Yes/No	
More than 70% and up to 80% marks or >7 and up to 8 OGPA on scale of 10 or equivalent at Graduate Degree.	Yes/No	
More than 70% and up to 80% marks or >7 and up to 8 OGPA on scale of 10 or equivalent at Master's Degree.	Yes/No	
More than 70% and up to 80% marks or >7 and up to 8 OGPA on scale of 10 or equivalent at Ph.D. Degree.	Yes/No	
More than 80% marks or > 8 OGPA on scale of 10 or equivalent at 10+2 level.	Yes/No	
More than 80% marks or > 8 OGPA on scale of 10 or equivalent at Graduate degree.	Yes/No	
More than 80% marks or > 8 OGPA on scale of 10 or equivalent at Master's Degree.	Yes/No	
More than 80% marks or > 8 OGPA on scale of 10 or equivalent at Ph.D. Degree.	Yes/No	
National Talent Search Scholarship/ INSPIRE or other Scholarship as defined by the Council/ ASRB	Yes/No	
Merit Scholarship during Graduate Degree Programme	Yes/No	
JRF during Master's Degree Programme/ Merit Scholarship in the ICAR DUs	Yes/No	
SRF of ICAR or JRF of CSIR/UGC during Ph.D. Degree or other national level fellowship or GATE qualified	Yes/No	
1.2. Position in the University		
First Position/ Gold Medal in the University/Deemed to be University/ IITs/ NITs/ Institutes of National Importance at the Graduate Degree Programme (Except Faculty/College/Department Gold Medal).	Yes/No	
First Position/ Gold Medal in the University/ Deemed to be University/ IITs/ NITs/ Institutes of National Importance at the Master's Degree Programme (Except Faculty/College/Department Gold Medal).	Yes/No	
First Position/Gold Medal in the University/Deemed to be University/IITs/NITs/Institutes of National Importance at the Ph.D. Degree (Except Faculty/College/Department Gold Medal).	Yes/No	

1.3. Ph.D. Thesis Award		
ICAR-Jawaharlal Nehru Award for P.G. Outstanding Doctoral Thesis.	Yes/No	
Best Doctoral Thesis Award given by National/ International level Academic Bodies/ Institutions/ Universities.	Yes/No	
1.4. Post-Doctoral Fellowships and Other Qualifications		
Fellowship awarded by International Institutions like Fulbright/ Humboldt/ DAAD/ FAO/ CGIAR/ EU/ Overseas University.	Yes/No	
Fellowship awarded by National Institutions like DBT/ DST/ BOYSCAST/ CSIR/ ICAR/ MHRD/ INSA/ UGC	Yes/No with Duration	
PG Diploma/Master's Degree in Management/Computer Application (as mentioned in at point no. 1 under Academic Qualification)	Yes/No	
Any other Diploma/Degree relevant to the post (as mentioned in at point no. 1 under Academic Qualification)	Yes/No	

- Note: 1. Please enclose self-attested photocopies of (i) Date of Birth Certificate (ii) All Qualifications.
2. Provide evidence of Class/Division with appropriate conversion formula of the awarding University and other academic achievements listed above.

2. Experience in Professional Field		
2.1. Qualifications advertised for the post		
Prescribed Essential Qualifications	Qualifications possessed by the candidate*	For Office Use only
Prescribed Desirable Qualifications	Qualifications possessed by the candidate*	For Office Use only

***Please clearly specify how the applicant fulfills the qualifications mentioned for the post.**

2.1.1. Employment Record (starting from the present position)

Designation	Pay Scale/ Pay Band with Grade Pay/Research Grade Pay/Pay Level	Major discipline of work experience	Nature of work	Organization	Institute	Place of posting	Period	
							From (DD/MM / YYYY)	To (DD/MM / YYYY)

2.2. Experience over and above the prescribed essential years stipulated as minimum qualifications

Attributes	Candidate's Response	For Office Use only
Number of years of service experience over and above the prescribed period as Director/ADG/ Project Director/Joint Director/ Dean/ Registrar/ Head of Division/ Head of Regional Station/ Project Coordinator.		
Number of years of service experience over and above the prescribed period for a particular post.		

2.3. Trainings (Domestic/Abroad)/ MDP/ EDP (Specify trainings undergone in the field of Specialization/ Research Management outside the Institute/ University)

Duration of training	Title of the training and name of the institution	Period		For Office Use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)	
5-9 days' duration				
10-20 days' duration				
21- 89 days' duration				
More than 90 days' duration				

2.4. Teamwork promoting inter-disciplinary/inter institutional approach

Specify teamwork of inter-disciplinary approach (in 5 bullet points).

Type of Work	Supporting Evidence	Name of Discipline/ Institute	For Office Use Only

3. Recognitions & Awards/ Special Attainments

3.1. Recognitions & Awards

Category of Recognition/ Award	Item of Recognition/ Award	Year	Awarding organization (National/ International, Institutional/ Professional Society/Academy)	For Office Use only
Padma Awards				
Fellowship of National/ International Science Academies				
National/International Awards				
State Government/ National/ International Institutes/ Universities/ Registered Professional Society Awards				
Associate-ship of Recognized National/ International Science Academies				
Young Scientist Award/ Medal of National Academies/ISCA or equivalent International award/ medal				

3.2 Special Attainments

Category of Special Attainment	Details of Special Attainment	Additional details/ Information	For Office Use only
Chairman / Member Secretary of Scientific Committees			
Member of Policy Making Bodies/Task Force/ Committees of International/ National /State/QRT/IMC/ RAC/ BOM Member/ Editor/ Chief Editor of NAAS-rated Journals			
Positions held in National and International Academies/ Professional Societies (registered)			
Visiting/Adjunct Faculty			
Experience of working/ training in an International Organization/ Laboratory			
Invited Lecture/ Keynote Speaker /Chairman of a Technical Session in International Conferences, Seminar etc.			
Member of International Delegation.			
Organizing Secretary/ Convener of conferences/ workshops/ symposium			
Best Paper Award - Presented/ Published			

4. Discoveries, Inventions and Innovations: New discoveries and development of varieties/ breeds/ technologies/ innovations and grant of patents/copyrights having documented impact at the field level. Also, new traits identified/ genes isolated/ germplasm registered/ breeder seed produced/ policy instrument scripted/ new theory defined will qualify for grant of marks.

(Candidates are advised to fill the column whichever is applicable)

S.No	Activities	Details of Special Achievements	Supporting Evidence	For Office Use only
4.1	Development of Variety & Coverage Area			
4.2	Development of Animal Strain/Variety			
4.3	Development of Technologies/Package of Practices			
4.4	Patents/Copyrights & Commercialization.			
4.5	Discoveries/Inventions			
4.6	New Traits/ Genes Identified			
4.7	Policy Papers/Policy Briefs			
4.8	Information Technology/ Statistical Methodologies			
4.9	Value Chain/ Model Villages			
4.10	Innovative Extension Methodologies			

5. Teaching / Research / Extension

Major function (Teaching/ Research/ Extension)	
Minor function (Teaching/ Research/ Extension)	

Note: Applicant should fill only one major function and one minor function

5.1. Teaching as Major Function

5.1.1 Teaching

Course Id & Course Title	Credit Hours	Credit load taken by applicant per year	Year	For Office Use only

5.1.2 Research Guidance as Major Advisor

Name of Student	Degree Programme	Year of Completion of Degree	For Office Use only

5.1.3. Capacity Building Training Programmes Organized as Course Director/ Leader

Type of Program	Name of the program organized	Sponsoring agency	Year	Period		For Office Use only
				From (DD/MM/YYYY)	To (DD/MM/YYYY)	

5.1.4. Student Performance *(For whom the Applicant Served as Major Advisor)*

Name of Student	Degree/ Program	Year of Award	Name of the Award/ Fellowship	Name of Awarding Organization	For Office Use only

5.1.5 Lectures Delivered in Summer/ Winter Schools, Refresher courses, Symposia, Conference etc.

Type of program	Program name	No. of lectures delivered	Whether published in proceedings? (Yes/No)	For Office Use only
Summer/ Winter schools, Refresher courses, Training programs				
Conference/ Symposia				

5.1.6 Seminar/ Symposium organized as Chairman/Organizing Secretary/ Convener

Type of program	Name of the program organized	Sponsoring agency	Year	Period		For Office Use only
				From (DD/MM/YYYY)	To (DD/MM/YYYY)	

5.1.7 Innovation in Teaching

Type of Activity (Development of an e-Course, a Module, a Teaching Model, a Case Study, any other)	Details of the activity	Sponsoring agency	Year

OR

5.1 Research as Major Function

5.1.1 Research Projects

Title of the project	Level of association (PI/Co-PI/ Associate)	Period		Sponsoring Organization	For Office Use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)		

5.1.2. Research Guidance as Major Advisor (This component 5.1.2 should not be counted twice both in teaching and research)

Name of Student	Degree / Program	Year of completion of degree	For Office Use only

OR

5.1. Extension Education as Major Function

5.1.1 Technology Application, Demonstration and Adoption

Activity	Outcome / Impact with Supporting Evidence	For Office Use only

5.1.2 Extension Approaches for Technology Dissemination

Activity	Program Details	Salient Achievement / Outcome with Supporting Evidence	For Office Use only

5.1.3 Capacity Development

Type of Program	Program Details with Supporting Evidence	Co-ordination /Associate	For Office Use only

5.2. Minor Function Details (Teaching/ Research/ Extension)

For any of the teaching, research or extension as the Minor Function the award of marks will be granted as narrated and distributed for Major Function. But the aggregate for minor functions will be multiplied by 0.25 to arrive at the marks for the Minor Function.

5.3. Externally Funded Projects

Title of the Project	Level of Association (PI/CoPI/Associate)	Period		Value of the Project (Rs. in lakhs)	Sponsoring Agency	For Office Use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)			

6. Publications

6.1. Applicable to Scientists other than Social Scientists

6.1.1. Publications (Refereed Journals)

List 16 best papers.

Note: Research papers published in refereed journals will be considered for allocation of scores according to latest NAAS Journal rating.

Authors, Year of publication, Title of the paper	Journal Name, Volume and Page No.	First Author (Yes/No)	NAAS Journal Id	NAAS Rating	For Office Use only

Note: No Score will be given if references are incomplete

6.1.2. Other Publications (For Scientists other than Social Scientists)

Category of publication	Name of publication	Authors	First Author (Yes/No)	Year and Number of pages	Publisher	For Office Use only
Books						
Practical Manual						
Training Manual						
Monographs						
Book Chapters						
Popular articles/ Bulletins/ KVK Newsletter/ Pamphlets/ Leaflets/ Short Communications						
Papers published on Policy issues						

OR

6.1. Applicable to Social Scientists and Scientists working in KVKs

6.1.1. Publications (Refereed Journals)

List 12 best papers.

Note: Research papers published in refereed journals will be considered for allocation of score according to latest NAAS Journal rating.

Authors, Year of publication, Title of the paper	Journal Name, Volume and Page No.	First Author (Yes/No)	NAAS Journal Id	NAAS Rating	For Office Use only

Note: No Score will be given if references are incomplete

6.1.2. Other Publications (For Social Scientists and Scientists working in KVKs)

Categories of publications	Title of publication	Authors	First Author (Yes/No)	Year and Number of Pages	Publisher	For Office Use only
Books						
Monographs						
Practical Manual						
Training Manual						
Book Chapters						
Popular articles/ Bulletins/ KVK Newsletter/ Pamphlets/ Leaflets/ Short Communications						
Electronic Media Coverage Articles in Newspapers and Magazines						
Extension Bulletins						
IT Material for Technology Transfer/ Human Resource Development						
Papers published on Policy issues						

7. Institution building / Service functions

7.1 Activities at the Institute/University/Council Level

7.1.1 Institution Building

Item	Details of Activity	Level of Involvement	Amount (Rs. in lakhs)	For Office Use only

Note: The claim for Revenue Resource Generation should be supported with documentary proof. Sale of farm produce does not qualify for resource generation.

7.2. Service functions

Category of service functions	Details of Services Provided with Supporting Evidence	Period		For Office Use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)	

DECLARATION

I, _____ son/daughter of _____ hereby declare that all the statements and entries made in this application (Part-A & Part-B) are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected at any stage or not satisfying the eligibility criteria according to the advertisement, my candidature/appointment may be cancelled by the University.

Date and Place

Candidate's Signature